PPP Weekly Attendance and Participation Log

Interns complete the table by inserting codes from the list of activities. At the end of the day, the interns present the completed table to the school-based mentor for signing.

Student Name: Hind Juma Saeed Alketbi Student ID: 025600 School: Um AL Emarate Girls school -AL Ain

	Week 10 Attendance								
	Start Time	Time	Time	Time	Time	Time	Time	Time	Time
Days	**Assembly**	**Period 1**	**Period 2**	**Period 3**	**Period 4**	**Period 5**	**Period 6**	**Period 7**	**Period 8**
Day 1	AA	LO	PD	LO	LO	AAS	AT	AT	LO
Day 2	AA	LO	AT	LO	PLA	LO	LO	AT	LO
Day 3 PPP3 only									

Week __ Participation	
Activity	**Code**
Lesson observation	LO
Co-teaching with school-based mentor	CSM
Assisting the teacher	AT
Creating teaching materials	CTM
Working with small group	WSG
Setting up classroom	SC
Planning lessons or activities	PLA
Classroom teaching (part of a lesson)	CTP
Classroom teaching (full lesson independently)	CTF
Interviewing students	IS
Interviewing school-based mentor and/or other teachers	ISBM
Checking homework	CH
Attending assembly	AA
Supervising children in the playground	PG
Assisting with assessment	AAS
Assisting with students with special needs	SN
Attending professional development (PD) sessions	PD
Attending staff meetings	SM

School-based Mentor's Signature: Amal Intern's Signature: _____

INTERN WILL UPLOAD THE COMPLETED AND SIGNED FORM TO KOTTAB EACH WEEK.